

BT Heritage & Archives

Photography and Filming Application

We are happy for customers to photograph or film items held by BT Heritage & Archives subject to conditions identified in Copying, Photography and Reproduction Information. Please complete this form to indicate your agreement to the following terms and conditions. Details of costs are given in Supply and Reproduction Charges.

Declaration

- 1) I request permission to photograph/film* the items listed overleaf for the purposes of research and private study/other purposes* described on the Reproduction Application. **(delete as appropriate)*
- 2) I have read and understood the terms and conditions set out in BT Heritage & Archives Copying, Photography and Reproduction Information - which does not permit the use of flash photography - and I confirm my acceptance of them.
- 3) I agree and undertake to pay the facility fees set out in Supply and Reproduction Charges.
- 4) I undertake not to circulate, reproduce, publish (including online publishing) or broadcast this material without obtaining written permission from the archivist.
- 5) I accept full responsibility for any damage to life or property incurred whilst using the available facilities.
- 6) I understand that, as BT may not be the owner of all the rights in the material supplied, it is my responsibility to ensure that all necessary rights to publish (including online publishing) or broadcast are properly cleared at my expense.
- 7) I acknowledge that BT shall have no liability however arising from any photography, filming, reproduction, publishing (including online publishing) or broadcast of BT Heritage material by me, and I indemnify BT in respect of all claims arising from such activities.
- 8) Copyright in all photography and filming at BT Archives or of BT Heritage & Archives material remains with BT.

Name of applicant (<i>organisation or private individual</i>)	
Address	Telephone
	Email
Name of person authorised to sign on its behalf (<i>if a company</i>)	Position in organisation
Signature	Date

Items requested

Finding Number	Description	Film or photograph	Amount due (office use only)
<i>Please continue on a separate sheet if necessary</i>		Postage	
		VAT	
		Total amount due	

Cheques should be made payable to ChildLine.

BT Heritage & Archives donates all cash and cheques received to ChildLine.

For office use only (RT 480)

Application received		Permit issued	Yes / No
Enquiry number		Receipt number	
Authorised by		Negs etc received (specify)	