

BT Heritage & Archives

Reproduction Application

BT Heritage & Archives requires customers to gain permission prior to reproducing items held by BT Heritage & Archives for publishing or broadcast, including online. Requests are subject to conditions identified in Copying, Photography and Reproduction Information. Please complete this form to indicate your agreement to the following terms and conditions. Details of costs are given in Supply and Reproduction Charges.

Declaration

- 1) I / we wish to reproduce the items listed overleaf for the purposes described.
- 2) I / we have read and understood the terms and conditions set out in the accompanying BT Heritage Copying, Photography and Reproduction Information and I confirm my acceptance of them.
- 3) I / we have read the similarly accompanying leaflet Supply and Reproduction Charges and agree to the relevant scale(s) of charges.
- 4) I / we understand that, as BT may not be the owner of all the rights in the material supplied, it is our responsibility to ensure that all necessary rights to publish (including online publishing) or broadcast are properly cleared at our expense.
- 5) I / we acknowledge that BT shall have no liability however arising from any photography, filming, reproduction, publishing (including online publishing) or broadcast of BT Heritage & Archives material, and indemnify BT in respect of all claims arising from such activities.
- 6) I / we agree to assign to BT free of charge any publication right to which I / we become entitled by virtue of the publication of any material held by BT Heritage & Archives.

Name of applicant (<i>organisation or private individual</i>)	
Address	Telephone
	Email
Name of person authorised to sign on its behalf (<i>if a company</i>)	Position in organisation
Signature	Date

Items requested

Finding Number	Description <i>(if detail, indicate which part)</i>	Colour or b/w	Whole or detail	Amount due <i>(office use only)</i>
Please continue on a separate sheet if necessary			Postage	
			VAT	
			Total amount due	

Cheques should be made payable to ChildLine.

BT Heritage & Archives donates all cash and cheques received to ChildLine.

Reproduction details

Title of publication / programme / film / other	Publisher / media company / manufacturer
Author / director / producer	Approx. date of publication / broadcast / release
Proposed use (eg book or website illustration, television programme)	
Quantity for resale or distribution	Countries covered by distribution

For office use only (RT 479)

Application received		Accepted	Yes / No
Enquiry number		Invoice issued	Yes / No
Accepted by		Invoice number	